

Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **AMITA SHARMA**
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E-mail(s) SHARMA.AMITA45@YAHOO.COM
Date of birth 29/01/1973

Desired employment / Occupational field

ENGLISH LANGUAGE TRAINER

Work experience

<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>2020/ 2021 e 2021/2022</p> <p>ENGLISH TEACHER</p> <p>Scuola Primaria Manzoni Parabiago</p> <p>English For Klds Class 1 to 5</p> <p>ENJOY YOUR ENGLISH Viale Lucania, 13</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>10/09/2009 →</p> <p>SENIOR LANGUAGE TRAINER</p> <p>CONTENT MANAGEMENT, QUALITY CONTROL.TEACHER OBSERVATIONS</p> <p>BUSINESS LANGUAGE SOLUTIONS,</p> <p>Via Santa Maria Valle, 3 Milano</p>
<p>Type of business or sector</p>	<p>LANGUAGE SOLUTIONS</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>15/10/11 – 25/08/18</p> <p>ENGLISH TEACHER</p> <p>GENERAL AND BUSINESS ENGLISH</p> <p>Via Monegherio,6</p> <p>CESANO BOSCONI</p>
<p>Type of business or sector</p>	<p>LANGUAGE SCHOOL</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>10/09/2009 – 26/06/ 2016</p> <p>ENGLISH TEACHER</p> <p>BUSINESS AND GENERAL ENGLISH TRAINING</p> <p>BRITISH INSTITUTES</p> <p>LEONARDO DA VINCI, 20081 TREZZANO S/N (Italy)</p>
<p>Type of business or sector</p>	<p>LANGUAGE INSTITUTE</p>

Dates	14/03/2007 - 15/09/2010
Occupation or position held	ENGLISH TEACHER
Main activities and responsibilities	TEACHING BUSINESS ENGLISH
Name and address of employer	CONNOR LANGUAGES PIAZZA PIEMONTE,8, MILANO (Italy)
Type of business or sector	LANGUAGE SERVICES
Dates	29/01/2008 →
Occupation or position held	ENGLISH TEACHER
Main activities and responsibilities	GENERAL ENGLISH
Name and address of employer	BRITISH SCHOOL VIA PLANA, VOGHERA (ITALY)
Type of business or sector	LANGUAGE INSTITUTE
Dates	09/10/2006 - 09/06/2007
Occupation or position held	ENGLISH TEACHER
Main activities and responsibilities	BUSINESS ENGLISH
Name and address of employer	ENGLISH ACADEMY MILANOFIORI, ROZZANO (Italy)
Type of business or sector	ENGLISH TEACHING
Dates	10/09/2006 - 30/03/2008
Occupation or position held	ENGLISH TEACHER
Main activities and responsibilities	GENERAL ENGLISH
Name and address of employer	CENTRO LINGUISTICO EUROPEO LEONARDO DA VINCI, TREZZANO S/N (Italy)
Type of business or sector	LANGUAGE INSTITUTE
Dates	12/12/2009 - 16/02/2012
Occupation or position held	ENGLISH TRAINER
Main activities and responsibilities	BUSINESS ENGLISH TRAINING
Name and address of employer	BRAND PORTAL VIA BOVIO, MILAN (ITALY)
Type of business or sector	ADVERTISING AND MEDIA
Dates	06/03/2009 - 10/04/2010
Occupation or position held	BUSINESS ENGLISH TRAINER
Main activities and responsibilities	BUSINESS ENGLISH TRAINING
Name and address of employer	ITALCOGIM RETI CENTRO LEONI, MILAN (ITALY)
Type of business or sector	DISTRIBUTION OF GAS METANO

Dates	05/12/2009 - 06/04/2010
Occupation or position held	SKILLS TRAINER
Main activities and responsibilities	ORIENTATION OF ENGLISH TEACHERS
Name and address of employer	ISTITUTO ETTORE CONTI PIAZZALE LOTTO, MILAN (ITALY)

Education and training

Dates	21/07/1994 - 10/06/1996
Title of qualification awarded	Post-Graduation
Principal subjects / occupational skills covered	English
Certification body	State Post graduate College KUK
Dates	05/09/1992 - 10/06/1993
Title of qualification awarded	Certificate in teaching of English as a second language
Principal subjects / occupational skills covered	English ChildPsychology Life sciences
Certification body	D.A.V. College of Education KUK
Dates	15/7/1999 -15/6/2000
Title of qualification awarded	Diploma in psychology of teaching
Subjects covered	Child ,Adolescent and Adult Pyschology with reference to education
Dates	25/9/2001- 15/4/2002
Title of qualification awarded	Diploma in creative writing in English
Certification body	IGNOU
Dates	15/7/2003 -15/3/2006
Title of qualification awarded	Advanced diploma in Italian language
Certification body	Deptt. of Germanic and Romance studies DU

Personal skills and competences

Mother tongue(s)

English

Other language(s)

Self-assessment

European level (*)

Italian

Spanish

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User	A1	Basic User

(*) *Common European Framework of Reference (CEF) level*

Social skills and competences

I have a friendly disposition and I love meeting new people. I have an incredible ability to adjust to different kinds of environment.

Organisational skills and competences

I have good organisational skills which has always resulted in excellent outcome..

Computer skills and competences

Advanced diploma in information technology

Artistic skills and competences

My creativity adds a special touch to my style of teaching, making it very interesting for learners at different levels. Any object can become a prop in my hands and any situation can become a teaching method. I invest a lot of time in researching and developing material for my courses to provide my learners a fun and learning experience.

Driving licence(s)

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Amita Sharma

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12/09/21